

**SPECIAL SCHOOL BOARD MEETINGS**  
**INDEPENDENT SCHOOL DISTRICT 252**  
**CANNON FALLS AREA SCHOOLS**  
820 E. Minnesota Street  
Cannon Falls, MN 55009  
**Thursday March 7, 2019 4:30 pm**  
**Friday March 8, 2019 4:30 pm**  
High School Media Center

**I. CALL MEETING TO ORDER:** Time \_\_\_\_\_

<b>A. Roll Call:</b>	Present	Absent
Bob Brintnall, Chairman	_____	_____
Brenda Owens, Vice-Chairman	_____	_____
Anna Olson, Treasurer	_____	_____
Katie Lochner, Clerk	_____	_____
Bill Thompson	_____	_____
Mike Dalton	_____	_____

**B. Pledge of Allegiance**

**II. APPROVAL OF AGENDA** ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.

**III. ACTION ITEMS**

Consideration of the following items:

- **First round of Interviews: Candidates for Superintendent position.**
- **Discuss information from the interviews and name those candidate(s) who will continue for second interviews, schedule for second interviews, and second round interview questions and procedures.**
- **Discuss, decide, and schedule the steps necessary for the rest of the hiring process.**

**Thursday March 7, 2019 Schedule**

**4:30 pm School Board Meeting**  
**4:35 pm Candidate 1**  
**5:40 pm Recess for a light dinner**  
**6:00 pm Candidate 2**  
**7:10 pm Candidate 3**  
**8:20 pm Recess and continue interviews on Friday, March 8, at 4:30 pm in the High School Media Center.**

**Friday March 8, 2019 Schedule**

**4:30 pm School Board Meeting**  
**4:35 pm Candidate 4**  
**5:40 pm Recess for a light dinner**  
**6:00 pm Candidate 5**  
**7:10 pm Candidate 6**  
**8:20 pm Deliberation: Receive and discuss information from the board, staff and community interviews.**  
**Name candidate(s) who will continue for second round of interviews on Wednesday March 13 @ 5pm**  
**Finalize second round interview questions, schedule and procedures**  
**Discuss and decide reference check questions**  
**Discuss decide and schedule the steps necessary for the rest of the hiring process.**

*\*\*Times are approximate and the interview order is subject to change. All interviews will be held in the Media Center in the High School building 820 E. Minnesota Street Cannon Falls, MN 55009 and are open to the public.*

**ACTION TAKEN: Motion \_\_\_\_\_, Second \_\_\_\_\_, Roll Call \_\_\_\_\_. P/F.**

Note: These special meetings may be continued, if necessary March 11, 2019 at 6pm, in the High School Boardroom.

**IV. INFORMATIONAL ITEMS**

- A. Next Regular School Board meeting – at 6:00 p.m. March 11, 2019.
  - 1. **Consideration to approve a medical leave**
  - 2. **Consideration to approve a long term sub**
  - 3. **Consideration to approve the FY19 Revised Budget.**
  - 4. **Consideration to switch the following 2018-19 calendar days:**
    - February 20, 2019 snow day = school now in session on March 8
    - February 25, 2019 snow day = school now in session on April 22
  - 3. **Consideration to extend the Safelink contract for 1 year, for 2019-20.**
  - 4. **Consideration to increase the MSHS Band position from a .75 to a 1.0 and remove the auditorium coordinator extra stipend for 2019-20**
  - 5. **Consideration to approve to purchase a truck for facilities using SSC Coop purchasing**
  - 6. **Consideration to approve the Cannon Valley Senior Center rental agreement**
  - 7. **Consideration to approve the FY19 Revised Budget**
  - 8. **Consideration to approve Natalie Rutt as the Assistant Track Coach**
  - 9. **Consideration to approve a retirement request at the close of 2018-19.**
  - 10. **Consideration to post a hire a 1.0 FTE Elementary Teacher**
  - 11. **Consideration to post and hire a 1.0 FTE Phy Ed/Health Ed Teacher for 2019-20**
  
- B. Next Special School board meeting - at 5:00 p.m. March 13, 2019
  - 1. **Prepare for Interviews.**
  - 2. **Interview candidates for superintendent position.**
  - 3. **Discuss information from the interviews, reference checks, and community/staff questions sessions. Discuss need/desire for site visit(s) and, if needed, determine schedule(s), questions, and procedures for those visits, and, if not, identify the lone finalist and take school board action.**
  - 4. **Discuss and decide employment contract parameters and negotiations process.**
  - 5. **Discuss, decide, and schedule the steps necessary for the rest of the hiring process**
  
- C. Next Regular School Board Meeting - at 6:00 pm March 25, 2019
  - 1. **Discuss and negotiate superintendent's contract with the new superintendent.**
  - 2. **Discuss, decide, and schedule the steps necessary for the rest of the hiring process.**
  - 3. **Approval of a medical leave**
  
- D. Board Members: Any additional information, news, reports.

**V. ADJOURNMENT:** Time \_\_\_\_\_